**Transferable Skills List for Musicians (and People)**

**Key Skills**

Meet deadlines

Ability to delegate

Ability to plan

Results oriented

Customer service oriented

Supervise others

Increase efficiency

Enhance productivity

Accept responsibility

Instruct others

Desire for growth and learning

Time management

Manage budgets, money

Meet the public

Written communications

Work independently

Work collaboratively

Computer skills

Responding to concerns

**Dealing with Things**

Work with my hands

Make or assemble things

Follow safety protocols

Build, observe, inspect

Construct or repair

Drive a vehicle

Follow instructions

Operate tools

Repair things

Good with my hands

Use complex equipment

Dexterity

**Working with Information**

Analyze data or facts

Investigate

Audit records

Bookkeeping

Budgeting

Locate answers and information

Balance money

Calculate, computer

Manage money

Distribute money

Calculate profit and loss

Classify data

Compare, inspect or record facts

Research

Count, observe, compile

Detail-oriented

Take inventory

**Organizational Skills**

Follow-through

Meeting deadlines

Multitasking

Planning

Setting and attaining goals

Time management

**Interpersonal Skills**

Adaptible

Patient

Care for

Persuasive

Confront others

Pleasant

Counsel people

Collaboration

Sensitive

Demonstrate something

Supportive

Diplomatic

Supervise

Speak in public

Help others

Tactful

Insightful

Insightful

Teach

Interview others

Anticipate needs

High energy

Open-minded

Kindness

Take orders

Listening

Serving

Trust

Working with others

Negotiate

Understand

Adaptable

Outgoing

Responsive

Team player

Motivate others

Resolve conflicts

Assist others

Relating well to others

Dependable

Enthusiasm

**Leadership Skills**

Decision-making

Delegating

Share leadership

Evaluating

Initiating

Managing

Empowering others

Motivating others

Accept responsibility

Share responsibility

Planning

Problem-solving

Mediating

Supervising

Team-building

Negotiating agreements

Risk-taking

Making decisions

Explaining things

Self-motivated

Get results

Empathy

Arrange social functions

Producing public events

Directing projects

Team building

Goal setting

**Communication Skills**

Advising

Articulating

Coaching

Explaining

Instructing

Listening

Persuading or selling

Presenting material

Public speaking

Storytelling

Training

Translating

Writing & editing

Foreign languages

Nonverbal communication

**Working With Ideas**

Articulate

Analyze

Innovative

Logical

Remember information

Accurate

Research

Create new ideas

Design

Prefer details

Understand the big picture

Systems thinking

Storytelling

Creative thinking

Critical thinking

Evaluating

Identify ethical issues

Logical thinking

**Creative, Artistic**

Artistic

Music appreciation

Dance, body movement

Perform, act

Draw, sketch, render

Present artistic ideas

Play instruments

Expressive